Authorised Officer Flowchart

COMMONWEALTH OMBUDSMAN

Responsibility to take reasonable steps to protect public officials against reprisals commences

Disclosure received by Authorised Officer (AO)

Acknowledge receipt and explain requirements of the PID Act (if practicable)

1 - Where an AO in the course of performing their functions under Division 1 of Part 3 of the PID Act becomes aware of conduct which raises a corruption issue that they suspect involves serious or systemic corrupt conduct, they must refer to the NACC.

Does the disclosure contain allegations of serious or systemic corrupt conduct? 1

Yes

Mandatory Referral to the NACC

Notice to discloser

Subject to a stop action direction from the NACC

If applicable, AO becomes aware a stop action direction no longer applies to the disclosure

NACC Stop action direction

Receive direction from the NACC

Comply with direction. Cease allocation or investigation (if required)

Notification of Stop Action Direction (Form 6)

Notice to discloser

No

Is the discloser a current or former public official or should be deemed to be a public official?

Yes

Is the AO an authorised internal recipient?

Yes

No

Notice of decision NOT to allocate (Form 4)

Decision to discloser

Does the disclosure show, or tend to show one or more instances of disclosable conduct?

Yes

Would the disclosure be more appropriately investigated under another law or power?

No

Allocate to an agency or agencies within 14 days of disclosure

Yes

Refer under another Law or Power

Notice of decision to allocate (Form 1)

Decision to discloser

This workflow is intended as a guide only and is subject to change

PID

October 2023